



**City of Rolla - Parks Department
Job Announcement**

RECREATION AIDE - Scorekeeper
Rolla Parks and Recreation Department

GRADE CLASSIFICATION: Z1-1 - Z1-10 Range (\$14.00-\$18.00)

SHIFT AVAILABLE: Days, evenings & weekends

FLSA: Part-Time, Non-Exempt

DESCRIPTION OF DUTIES:

Responsible for assisting with various recreational sports/activities via score keeping. Aid in the establishment of goals and objectives of assigned programs. Report directly to Recreation Manager as well as other management staff.

EDUCATION:

High school diploma or equivalent preferred. Working knowledge of rules/experience playing specified sport preferred.

SPECIAL QUALIFICATIONS:

Must be organized, flexible, and energetic. Experience supervising and instructing children preferred. Must demonstrate good interpersonal skills. Experience with assigned activities is needed. Applicants must be a minimum of 15 years of age.

PHYSICAL DEMANDS:

Employee is frequently required to walk, sit, talk, and hear. Occasionally use hands, handle or feel objects, tools or controls; and reach with hands and arms. Must occasionally lift and/or move up to 50 pounds. Specific vision abilities include close vision and the ability to adjust focus. Mopping, cleaning, and use of protective apparel.

APPLICATION DEADLINE:

Open until filled. Application forms and full position descriptions are available at the Rolla Parks and Recreation Office, located at 901 N Elm Suite 306. Interested individuals may also apply on-line at <http://www.rollacity.org/info/employment.shtml>.

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EMPLOYER COMPLIES WITH ALL A.D.A. REQUIREMENTS**