

Park Advisory Commission Meeting Minutes

October 10, 2018 • 5:30 p.m.
Conference Room

Members Present: Sue Arnold, Ken Kwantes and Andrew Meggitt

Absent: Larry Thomas & Susan Wrasmann

Others Present: Floyd Jernigan, Kristy Rich, Stan Busch, Kia Soden, Tom Sager, members of the Kaleidoscope Future City alumni Murry Park team, Kent Bagnall and Crystal Watson.

Absent:

1. Call to Order
 - Mr. Kwantes called the meeting to order at 5:31 p.m.
2. Approval of Minutes
 - *A motion was made by Sue Arnold to approve the previous minutes. Andrew Meggitt seconded and the motion carried unanimously.*
3. Review of Financials
 - Parks Director Floyd Jernigan presented the Park financials for June 2018 through August 2018. *A motion was made by Andrew Meggitt to approve the financials. Sue Arnold seconded and the motion carried unanimously.*
4. Old Business
 - **Murry Park** -- Members of the Kaleidoscope Future City alumni team reviewed the Murry Park Scout Project. Phase 1 includes the concrete work for the gazebo. The group has raised \$400 for the concrete and Rolla Ready Mix will donate the other \$300. The gazebo will go up in the next week or two. Phase 2 will include a swing set and planting of trees. Mr. Jernigan passed around drawings and proposals from various companies for a 5 foot, 1 bay, 2 seat swing set. The low proposal was from Children's Specialties for \$5,160. The group believes they can raise \$1,000-\$2,000 for the purchase of the swing set and asked the City to help offset the cost.
 - *A motion was made by Andrew Meggitt to accept the bid from Children's Specialties. Sue Arnold seconded and the motion carried unanimously.*
 - Phase 3 would take place in June 2019 and it would include landscaping and placement of benches.
 - **Dog Park** -- Kent Bagnall and Crystal Watson gave an update on the dog park. The group has raised \$36,000. They have suspended public fundraising in order to help raise funds for the new animal shelter. Equipment, fence, waste disposal boxes, benches and watering fountains have been ordered.
 - **Ridgeview Park** – Not much work has been done to the park to date. Park Superintendent Stan Busch said it was hard to tell what Ridgeview was going to look like as heaving machinery is still parked at the site. Public works has removed the playground equipment from the old park area. Mr. Kwantes asked if the manufacturer had looked at the Stegosaurus since it was removed to make sure it was still in good shape.
 - **Beuhler Park** – The funding for the restroom was been approved for the current fiscal year budget and staff would like to move ahead with the project as it will take 90 days for the company to create it. It would be identical to the one at Green Acres Park.

- *Sue Arnold made a motion to support moving ahead with the restroom at Buehler Park and to purchase the CXT model similar to Green Acres Park. Andrew Meggitt seconded and motion carried unanimously.*
- RMU is putting in a new line on the west end of the Park and will take out 3-6 pine tree so they can put in a new transformer.
- **Green Acres Park** -- Staff has converted the old tennis court into a Pickleball court. The Park is also next on the video series Mr. Jernigan is doing.
- **Frisco Train** – A gentleman e-mailed Mr. Jernigan saying he believed he has purchased the original bell to the 1501 locomotive which was stolen in 1967. Staff is currently working to authenticate the bell and if so, the gentleman will give it to the city. The gentleman paid \$3,000 through an auction house.
- *Andrew Meggitt made a motion to save and reclaim the bell of the 1501 and to purchase it in advance of staff finalizing the authentication. Sue Arnold seconded and motion carried unanimously.*
- **Ber Juan and Schuman Lakes** – Staff has treated Ber Juan Lake and has started treating Schuman. Schuman will need twice as many aerators due to its size and being so shallow.
- **Skate Park** – Staff recently painted it.
- **Tennis Court Shelters** – RTI is working on the tennis court shelters daily. They hope to have both completed by the end of the school year.
- **Coventry Park** – Monies were allocated in the current fiscal year for a new play structure at Coventry Park and staff will be working on bid documents.
- **Ber Juan Complex** – Recreation Manager Kristy Rich reviewed the different projects funded in this fiscal budget for Ber Juan Complex. Those include new batting cages, two new scoreboards and an extension to the existing pavilion at the concession stand.
- *Andrew Meggitt made a motion to recommend to City Council for work to begin immediately on the refurbishing of the batting cages. Sue Arnold seconded and motion carried unanimously.*
- *Sue Arnold made a motion to purchase two new scoreboards from Daktronics similar to the ones on Kimmel and Morgan fields. Andrew Meggitt seconded and motion carried unanimously.*
- *Andrew Meggitt made a motion to proceed with staff's recommendation on the remodel and extension of the pavilion on the Ber Juan concession building. Sue Arnold seconded and motion carried unanimously.*
- **Rolla Cemetery** – Ms. Rich reviewed cemetery software staff would like to purchase from CemSites. This software would allow GPS coordinates for each grave, management of grave markers as well as other information which staff believes would provide better customer service for those visiting their loved ones. This would be an app people could download to their cell phones. Ms. Rich would do all of the data input.
- *Andrew Meggitt made a motion to proceed with the purchase of the cemetery software from CemSites for \$14,300. Sue Arnold seconded and motion carried unanimously.*
- **SplashZone** – Aquatics Programmer Kia Soden reviewed a number of changes taking place at SplashZone during the off season. Those include taking out the sand pit and changing that area into a Birthday party area with shade structures and picnic tables. There would also be games, such as Twister, painted on the concrete. The shade structures and tables would cost an estimated \$20,000.

- Sue Arnold made a motion to support removing the sand from the sand pit and supporting staff's concept of the remodel of the area. Staff will need to present a representation of what the area will look like at the next board meeting. Andrew Meggitt seconded and motion carried unanimously.
- Mr. Jernigan said staff would like to add different features to SplashZone in hopes to attract a new dynamic and to give more opportunity for programming. He said it would make sense to put in a lap lane but city council has not been receptive to doing any type of big ticket item.

5. New Business

- **Rolla Cemetery** – Ms. Rich reviewed lot purchase prices, eternal care and opening/closing fees. The last time fees were increased was in 2012. Staff made the following recommendations:

Burial Charges	2012	Proposed Price Change
Person under age six		
Weekday	\$200.00	\$220.00
Weekend	\$400.00	\$440.00
Holiday/Holiday	\$600.00	\$660.00
Person age six & older		
Weekday	\$500.00	\$550.00
Weekend	\$850.00	\$900.00
Holiday/Holiday	\$1,200.00	\$1,350.00
Cremation		
Weekday	\$190.00	\$210.00
Weekend	\$380.00	\$400.00
Holiday/Holiday	\$570.00	\$600.00
Crypt/Mausoleum		
Weekday	\$190.00	\$210.00
Weekend	\$380.00	\$400.00
Holiday/Holiday	\$570.00	\$600.00
Lot Fees		
	2012	
Single Grave Lot	\$1,100.00	\$1,100.00
Four Grave Lot		
Eight Grave Lot		
Cremation	\$750.00	\$750.00
Eternal Care		
Single Grave Lot	\$600.00	\$600.00
Four Grave Lot		
Eight Grave Lot		
Cremation	\$250.00	\$250.00

- *Sue Arnold made a motion to recommend to City Council to adopt staff's proposed price changes for lot purchases and opening/closing fees for Rolla Cemetery. Andrew Meggitt seconded and motion carried unanimously.*
- **Farmers Market** – Mr. Jernigan reviewed a Memorandum of Understanding for the downtown Farmers Market. He said Mr. Butz would like city council approval for the document. The board asked for a few items to be removed and redefined and asked Mr. Jernigan to bring it to the next board meeting.

6. Citizen Comments

- None

7. Adjournment

- The meeting adjourned at 7:29 p.m.

Kristy Rich, Recreation Manager, prepared the minutes.